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| **Job Title:** ANM | **Reports to** line manager – Nursing Superintendent  Immediate line manager – Ward In-Charge | | | **Location:** UMNMDT, Okhaldhunga Community Hospital |
| **Main Job Responsibilities**  The post holder is a member of the nursing team of OCH and plays the role of nursing care provider as well as He/she works for her subordinates as a supervisor, facilitator, counsellor, evaluator, and in-service trainer, considering the rules and regulations of Nepal Nursing Council. | | | | |
| **Areas of Responsibility** | | **Decision Making** | **Qualifications & Experience** | |
| 1. Responsible for patient holistic care as delegated by the ward in charge. 2. Intensive Care Unit (ICU) Nursing.    * Assist in critical nursing care skills and knowledge.    * Assist to conduct cardiopulmonary resuscitation along with duty doctor when required and help to emergency situations. 3. Maternity nursing care  * Responsible for antenatal, intra-natal, postnatal, and new born nursing care. * Conduct normal vaginal delivery. (Vacuum, breech, twin, MRP only by SBA with doctor on call). * Conduct some usual procedures like, ARM, augmentation with oxytocin, Induction with misoprostol, Foley's induction, etc, and assist in management of post-partum haemorrhage. * Identify emergency obstetric care like cord prolapse, fetal distress, uterine rupture, PPH, and inform to senior and the on-call doctor for prompt management.  1. Paediatric nursing care  * Skills in specific paediatric procedures like cannulation, drip calculation using a chamber, paediatric IV set, CPAP, phototherapy, etc.  1. Carry all the procedures of infection prevention and control appropriately. 2. Involve in teaching-learning activities, i.e. client health education, and in-service classes. 3. Recording and reporting of procedures and other tasks related to nursing services. 4. Supervision, monitoring and evaluation of junior nursing staff along with ward in-charge to increase the standard of nursing service. 5. Care of equipment/materials 6. Ability to take responsibility and work in other wards as necessary when assigned by the ward in charge. | | Work as an autonomous nursing care within the limits of experience and skill.  Consult freely with senior nurses for advice regarding the management of patients.  Support to senior nursing staff in patient care. | Auxiliary Nurse Midwife (ANM) in Nursing recognised institute with NNC registration.  At least 1 year of work experience in any department of the hospital setting. | |
| **Dimensions** | **Skills, Attitudes, Behaviours** | |
| Provision of nursing care (General psychiatric and Maternity nursing care, other psychiatric nursing care when necessary)  Involvement in the ongoing teaching learning program of OCH. | * Acceptance of UMN Hospital’s values and vision. * High personal integrity and honesty. * Encouraging a patient-centered care approach towards inpatient management. * Promoting and modeling a culture amongst nursing staff of learning and continuous quality improvement. | |

This job description has been read by\_\_\_\_\_\_\_\_\_\_\_\_\_\_(employee) and discussed with \_\_\_\_\_\_\_\_\_\_\_\_\_ (ward In-charge), and is accepted and agreed by both parties, subject to modifications and exceptions as jointly entered.

Date: \_\_\_\_\_\_\_\_\_\_\_\_ Signed.........................(Appointee)

Signed........................(Nursing Superintendent)